



Find a Birth Index in any of the Maryland Counties (1898-1920)

If you are missing either the location or date of the birth, then you'll need to first find the index before finding the birth record.

There are separate instructions to find the record.

1 Start with the Index link

Choose an index in the birth indexes section

After you click the index link for your year, please come back to this page and read Step #2 for information about what to do next.

2 Find the section of the Index that you need

After step 1 you will see a page that looks a little like this (*Sample Below*)

The screenshot shows the Maryland State Archives website. At the top, it says 'Maryland State Archives Guide to Government Records'. There is a navigation menu with links: Home, Introduction, Reference and Research, How To Place An Order, Background, and Advanced Search. Below the menu, there is a search bar with 'Home > SM199' and a 'Jump By Series ID:' field with a 'Jump' button. A highlighted section is titled 'Information on SM199 - (Birth Record, Index, Counties)'. Underneath, there is a 'Series Information' section with the following text: 'BOARD OF HEALTH (Birth Record, Index, Counties) 1898-1909 SM199'. Below that is a 'Series Description' section with the text: 'There is no description for this series.'

Immediately scroll, scroll, scroll, to the part of the page that resembles the sample below. **Click 'links'** for the correct year and description. In the sample below the letters in the Description column refer to the first letters of the last name. In some cases county information may be in the Description column.

	Date	Film Reels	Description	Links	MSA Citation
Details	1898-1909	SR 5173 (Scanned)	A-B	Links	SM199-1
Details	1898-1909	SR 5174 (Scanned)	C-E	Links	SM199-2
Details	1898-1909	SR 5175 (Scanned)	F-Hoil	Links	SM199-3
Details	1898-1909	SR 5176 (Scanned)	Hoit-Marg	Links	SM199-4
Details	1898-1909	SR 5177 (Scanned)	Mari-P	Links	SM199-5
Details	1898-1909	SR 5178 (Scanned)	Q-Suec	Links	SM199-6
Details	1898-1909	SR 5179 (Scanned)	Suel-Z	Links	SM199-7

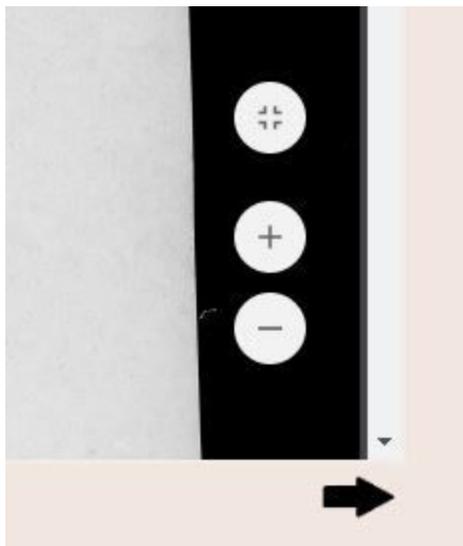
When more of the screen opens, **Click 'View as Multipage PDF'**, skip the Bookviewer instructions and continue to step 3. Note that when the PDF opens, you can click Ctrl-F and enter a last name, to search the PDF by name.

Note: If you do not see the 'View as Multipage PDF', then instead click 'scanned', and see the 'Electronic Document Viewer' Helpful tips below.

Electronic Document Viewer Helpful Tips

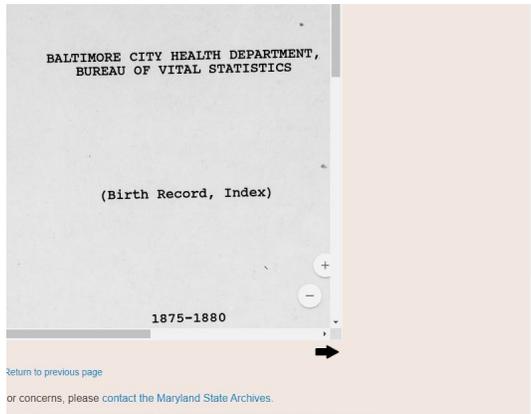


To the right of the document, take a guess at a page number and then **click the 'Go' button**



To Zoom

Move your mouse towards the bottom right of the inner area of the page. You will see a zoom in (plus sign) and zoom out (minus sign) button.



To Scroll

You may need to scroll in more than one place. Sample below. Also note that your index may have two columns of listings within the same page.

3

Write down all index information

When the file opens, skip ahead a few pages and locate the header, if there is one.

Determine how the information is arranged. For example, your index may be arranged alphabetically by last name of the father.

Once you find your listing, **write down all of the information found.**

Note: To enlarge, look for the plus icon or click Ctrl + (can click the + many times)

With the index information in hand, go back to the main birth page found at <http://guide.msa.maryland.gov/pages/viewer.aspx?page=birth> and then view the instructions in the 'Birth Records' section.